Introduction

Cal Performances is recruiting for a temporary position of Camp Guidance Counselor to work for AileyCamp from June 15, 2020 to July 31, 2020.

Cal Performances presents and produces outstanding artists from the Bay Area, the United States, and around the world in performances and community programs which promote excellence, innovation, diversity, education, and community involvement, with the fundamental belief that the arts are vital to our society locally, nationally, and internationally. Berkeley/Oakland AileyCamp at Cal Performances is a program of the department of Artistic Literacy under the general supervision of the Director of Artistic Literacy. Cal Performances supports AileyCamp with an array of professional performing arts services, including but not limited to marketing, public relations, facilities including Zellerbach Auditorium, and a full professional technical staff.

Please visit http://calperformances.org/community/aileycamp/ to learn more about AileyCamp and Cal Performances.

AileyCamp is a nationally proven arts education program that uses dance as a vehicle for developing self-esteem, creative expression, and critical thinking skills among 6th, 7th, and 8th grade students (aged 11-14) who are at risk of dropping out of school. AileyCamp also provides exceptional dance training to middle school students from lower socioeconomic backgrounds. The project was inspired by the work of the late Alvin Ailey, internationally renowned dance artist, choreographer, and founder of Alvin Ailey American Dance Theatre.

Responsibilities

Under the direction of the AileyCamp Managing Directors, the Camp Guidance Counselor is responsible for the educational aspects of the program as related to personal growth and development, as well as ensuring that class content is consistent with the goals of AileyCamp. Additionally, the Camp Guidance Counselor is responsible for:

- Providing counseling for individual students and family members as needed
- Facilitating resolution of student behavior and discipline issues
- Serving as camp liaison for parents.
- Contributing to the development of Personal Development seminars in the areas of drug education, nutrition, health, human sexuality, careers, conflict resolution, decision-making and self esteem, including the teaching of some segments.
- With the AileyCamp Managing Directors, observing and evaluating Personal Development and Creative Communications workshops.
- Maintaining individual personal files of AileyCampers.
- Providing Managing Directors with written evaluations of campers’ progress, and supervising the completion of evaluations by staff and students.

Position Controls:
The AileyCamp Guidance Counselor reports to the Managing Directors of AileyCamp and will work closely with the Personal Development and Creative Communications Instructors. Incumbent operates with considerable independence, with freedom to make daily decisions within the scope of University policies, program plans, and established needs of the program.

Skills, Knowledge & Abilities

Required Qualifications

- Must be a trained MSW, MFT or equivalent.
- Two years counseling and teaching urban youth.
- Must have a Master’s degree or higher in Psychology, Social Work or related field.
- Significant experience working with urban children and families representing the diversity of Bay Area life.
- Excellent communication skills, both written and verbal.
- Excellent interpersonal skills, with the ability to relate well to a diverse population, and work as part of a team.
- Excellent problem-solving skills; ability to handle problems calmly, graciously, and constructively.
- Excellent organizational and time management skills.
- Working knowledge of computer systems and software including word processing, spreadsheet, and data management software.
- Office administration background, with a working knowledge of proper office protocol.
- Demonstrated ability to work under pressure and manage multiple tasks with competing deadlines in a self directed, prioritized and calm manner.
- Flexibility to meet changing needs and priorities as they occur.
- Initiative to work independently, with direction, and as part of a team.
- Ability to establish goals and work load priorities, and to see tasks in the context of a bigger whole.
- Must be able to successfully pass background check.

Preferred Qualifications

- Fluency in speaking Spanish and English

Other Information:
This is a full time temporary position with a start date of June 15, 2020 and an end date of July 31, 2020. Pay is $5,600 total for period of June 15 to July 31, 2020.

For a complete job description and to apply, please visit http://jobs.berkeley.edu/ (search by the Job ID #6428) or use the following DIRECTIONS:

1. Select the link to access our careers site.
2. Sign In to access your account or if you are not an existing user select the New User link to create one.
3. Review the job description and select the Apply button to begin your application.

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