

GROUP LEADER/TEACHING ASSISTANT

Job Description

June 23, 2021 – July 23, 2021

Department: Education/AileyCamp
Salary: \$16.07/hr
Percent of Time: 6-8 hours per day 4.5 weeks (23 days), June 23, 2021 – July 23, 2021
Job Classification: 4128U - Rec Program Instructor 2, Non-Exempt
Supervisor's Title: Interim Director of Education
Personnel Program: Personnel Policies for Staff Members (PPSM)

Introduction

Cal Performances is seeking Group Leaders/Teaching Assistants to work for AileyCamp from June 23, 2021 to July 23, 2021.

Cal Performances presents and produces outstanding artists from the Bay Area, the United States, and around the world in performances and community programs which promote excellence, innovation, diversity, education, and community involvement, with the fundamental belief that the arts are vital to our society locally, nationally, and internationally.

AileyCamp is a nationally proven arts education program that uses dance as a vehicle for developing self-esteem, creative expression, and critical thinking skills among 6th, 7th, and 8th grade students (aged 11-14) who are at risk of dropping out of school. AileyCamp also provides exceptional dance training to middle school students from lower socioeconomic backgrounds. The project was inspired by the work of the late Alvin Ailey, internationally renowned dance artist, choreographer, and founder of Alvin Ailey American Dance Theatre.

Please visit <http://calperformances.org/community/aileycamp/> to learn more about AileyCamp and Cal Performances.

The Group Leaders/Teaching Assistants will supervise, support, and mentor campers as they move through their camp day, as needed demonstrate and help campers learn dance steps, and assist them with activities in other classes. Group leaders are responsible for a group of 8 to 16 campers, rotating through a schedule of early morning responsibilities, and assisting instructors and providing support to campers throughout the day. Twice a week or more often, Group Leaders will also be responsible for leading their campers in a creative and/or team-building lesson.

The individual will be performing the required duties both remotely and in person on campus as needed.

Responsibilities

Duties include but are not limited to:

- Five day work week – Monday through Friday, usually between 8:00 a.m. and 4 p.m., all weeks except the week of staff training which may include a Saturday or Sunday.
- Accompany AileyCampers to all classes, providing oversight of campers as well as individual attention and guidance.
- As part of a team of Group Leaders, in collaboration with the Group Leader Mentor, design and deliver creative and/or team-building activities to their group.
- Provide and support, as needed, oversight of the campers, including camper free periods and special activities.
- Participate in AileyCamp staff meetings and Group Leader-specific meetings and trainings.
- Monitor campers' behavior and act as a liaison between campers, faculty members, and AileyCamp staff.
- Report individual campers' needs to Group Leader Mentor and/or AileyCamp Directors as needed.

- Aid instructors and Group Leader Mentor in producing camper progress evaluations at midterm and the end of camp.
- Participate in and support as needed in the final camp presentation.

Position Controls:

The AileyCamp Group Leaders/Teaching Assistants works closely with the Group Leader Mentor and reports to the AileyCamp Directors, as needed. Incumbent operates with considerable independence, with freedom to make daily decisions within the scope of University policies, program plans, and established needs of teaching and performance programs.

Skills, Knowledge & Abilities

Required Qualifications

- Demonstrated experience working with children with at-risk factors from a diverse array of family and living situations representing the diversity of the Bay Area.
- Ability to communicate dance concepts through demonstration and verbal explanations.
- Excellent leadership skills including an ability to command respect and motivate achievement while working effectively with young people.
- Excellent communication skills, both written and verbal.
- Excellent interpersonal skills, with the ability to relate well to a diverse population, and work as part of a team.
- Demonstrated ability to work under pressure and manage multiple tasks with competing deadlines in a self-directed, prioritized and calm manner.
- Flexibility to meet changing needs and priorities as they occur.
- Excellent organizational and time management skills.
- Must be able to successfully pass background check.

Preferred Qualifications

- UC Berkeley students are encouraged to apply.
- Experience teaching and performing both dance and choreography with large and small ensembles.
- Experience as a camp counselor with youth aged 11-14.
- Experience as a mentor.
- Experience with and/or training in youth development and youth voice teaching and learning models.

Other Information:

This is a temporary position with a start date of June 23, 2021 and an end date of July 23, 2021. Pay is \$16.07 per hour, with overtime earned after 40 hours in a week.

The individual will be performing the required duties both remotely and in person on campus as needed.

For a complete job description and to apply, please visit <http://jobs.berkeley.edu/> (search by the Job ID #17618).