

## ASSISTANT ELECTRICIAN (#25274)

### Job Description

<b>Department:</b>	Operations
<b>Job Classification:</b>	Principal Scene Technician -- 6335C
<b>Working Hours:</b>	Variable
<b>Supervisor's Title:</b>	Master Electrician
<b>Personnel Program:</b>	University Professional and Technical Employees (UPTE)

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### INTRODUCTION

Cal Performances is seeking an Assistant Electrician.

Cal Performances is the performing arts presenting, commissioning and producing organization based at the University of California, Berkeley. The mission of Cal Performances is to produce and present performances of the highest artistic quality, enhanced by programs that explore compelling intersections of education and the performing arts. Cal Performances fulfills this mission by presenting, producing, and commissioning outstanding artists, both renowned and emerging, to serve the University and the broader public through performances and education and community programs. Please visit <https://calperformances.org/about/jobs/> to learn more about Cal Performances and other exciting Cal Performances employment opportunities.

The Assistant Electrician is responsible for supporting the Master Electrician in the implementation of all technical related elements for events in Cal Performances venues (including Zellerbach Hall, Zellerbach Playhouse, Wheeler Auditorium, certain performances at Hertz Hall, the Greek Theatre and other off-campus venues), with specific attention to light board operations, programming and rigging. Duties include, but are not limited to: the safe installation, use, inventory and repair of theatrical equipment, training and development, vendor coordination, and equipment and facilities maintenance.

### RESPONSIBILITIES

*\*denotes an essential job function*

#### **Technical Specialty**

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\*Effectively set up, operate and strike house and rental electrical equipment including: electrical distribution gear, dimmers, conventional and LED luminaires, moving lights and special effects equipment.

\*Programs and operates house lighting console, ETC EOS platform. Operates and utilizes accessory softwares such as ETC Concert, Lightwright, Vectorworks, ETC Paradigm and any other programs needed.

\*Troubleshoots and repairs various electrical systems as needed. Maintains house lighting fixtures.

\*Conceives and employs strategies in order to prevent any electrical system failure.

\*Is responsible for the organization, maintenance, and record keeping of Cal Performances electrical equipment.

\*Reads and interprets rider requirements as required.

\*Assists Cal Performances' departments to help interpret and integrate electrical needs.

\*Provides technical advice and offers considered solutions to technical challenges which support the organization's overall goals.

\*Keeps current on industry trends in electrical systems and best practices to accommodate the needs and requirements of Cal Performances and visiting artists.

\*Attends Operations departmental meetings and production meetings as required.

### **Work Lead**

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\*Acts as lead electrician, crew point of contact, and represents Cal Performances as needed.

\*Duties include leading coworkers in the set up, strike, and operation of, general load-in, set-up, and load-out.

\*Plans and organizes the work to be performed, delegating to and directing other Scene Technicians as necessary.

\*Actively participates in training, coaching, and directing crew with regard to best practices in the implementation of entertainment electrics; assists with development of Scene Technicians in specialty areas.

\*Interacts with event sponsors, event designers, event technical directors or touring technicians in a professional manner, utilizing customer service techniques to collaboratively solve problems or clarify instructions.

\* When needed will act as a point of contact for crew, event managers, touring personnel and artists during load-ins, rehearsals, performances and load-outs in assessing and resolving event technical problems.

\*Maintains a safe working environment; advises department leaders or Production Manager of possible risks or hazards; addresses safety issues in a timely fashion. Teaches and helps enforce safety regulations among Cal Performances' and guest working personnel.

\*Provides or oversees additional on-site basic theater craft instruction and training of all stage crew employees as needed.

### **Stage Work**

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\*Duties include working alongside coworkers in the set up/strike and operation of, general load-in, set-up, and load-out.

\*Assists with the implementation of all technical related elements required by events during pre-hangs, load-ins, rehearsals, shows, load-outs and change-overs.

\*Assists full crew with various tasks such as: loading or unloading trucks, set-up or strike staging and/or scenic elements, sweeping & mopping, or taking out the trash. Performs general stage duties as needed

### **Equipment/Facilities Maintenance**

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\*Oversees the maintenance and proper use of all electrical equipment owned or rented by Cal Performances.

\*Identifies maintenance issues and performs maintenance projects as assigned; leads crew for maintenance calls, ensuring the work is completed to a professional standard. Collaborates with senior production staff in the preparation of an overall maintenance plan.

\*Keeps up an equipment inventory and plans for equipment replacement purchases; maintains storage areas in a clean and organized manner.

## **Skills, Knowledge & Abilities**

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### **Required Qualifications**

- Minimum of 5 years of professional experience in technical theatre and event production.
- Extensive experience with networked entertainment power distributions systems for performing arts (theatre, dance and music), presentations, conferences, broadcasts and webcasts.
- Extensive experience with lighting console programming and multi-parameter fixture control.
- A working knowledge of electrical theory, current standards and practices with the ability to apply this knowledge in safe work habits
- Experience with sound reinforcement, video systems, stage carpentry and rigging.
- Strong leadership skills overseeing union, non-union, and student crews
- Positive, approachable attitude; open mindedness and objectivity, and is willing to collaborate.
- Excellent communication and interpersonal skills to successfully interact with a diverse constituency and ability to work with people with varied skill levels.
- Strong service skills with a professional manner in order to successfully build and maintain positive relations and provide quality service with internal and external clients.
- Excellent organizational and time management skills with the ability to independently follow through to successful completion of projects.
- Able to multi-task and distribute efforts appropriately among tasks, manage competing deadlines, handle frequent interruptions and maintain a high level of productivity.
- Able to quickly and easily adapt to changing situations and priorities in a calm and professional manner.
- Able to work under pressure of deadlines in a fast paced environment.
- Excellent computer skills with both industry related software and standard office
- Able to work long hours, overtime, nights, weekends and holidays.
- Ability to move items weighing up to 75 lbs.
- Ability to work at heights, around moving machinery, and with exposure to noise, vibration, dust, and drafts.

### **Preferred Qualifications**

- Appreciation for a wide variety of performing arts including; dance, music, and theater.
- ETCP Entertainment Electrician certification, or willingness to achieve this certification when appropriate.
- Bachelor's degree or higher in relevant discipline

For more information and to apply, please visit <http://jobs.berkeley.edu/> (search by the Job ID **#25274**) or go to

[https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM.HRS\\_APP\\_SCHJO.B.GBL?Page=HRS\\_APP\\_JBPST&Action=U&FOCUS=Applicant&SiteId=21&JobOpeningId=25274&PostingSeq=1](https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SCHJO.B.GBL?Page=HRS_APP_JBPST&Action=U&FOCUS=Applicant&SiteId=21&JobOpeningId=25274&PostingSeq=1)