

Group Leader Mentor (#35146)

Job Description

June 8, 2022 – July 29, 2022

Department:	Education/AileyCamp
Salary:	\$18/hr
Percent of Time:	8 hours per day 7 weeks (33 days), June 8, 2022 – July 29, 2022
Job Classification:	4128U - Rec Program Instructor 2, Non-Exempt
Supervisor's Title:	Manager, Education and Community Programs
Personnel Program:	Personnel Policies for Staff Members (PPSM)

Introduction

Cal Performances is seeking a Group Leader Mentor to work for AileyCamp from June 8, 2022 to July 29, 2022.

Cal Performances presents and produces outstanding artists from the Bay Area, the United States, and around the world in performances and community programs which promote excellence, innovation, diversity, education, and community involvement, with the fundamental belief that the arts are vital to our society locally, nationally, and internationally.

AileyCamp is a nationally proven arts education program that uses dance as a vehicle for developing self-esteem, creative expression, and critical thinking skills among 6th, 7th, and 8th grade students (aged 11-14) from underserved communities. AileyCamp also provides exceptional dance training to middle school students from lower socioeconomic backgrounds. The project was inspired by the work of the late Alvin Ailey, internationally renowned dance artist, choreographer, and founder of Alvin Ailey American Dance Theatre. Please visit <http://calperformances.org/community/aileycamp/> to learn more about AileyCamp and Cal Performances.

The **Group Leader Mentor** reports to the AileyCamp directors. S/he/they will supervise and mentor 4 Group Leaders/Teaching Assistants as they supervise and support middle school campers throughout their camp day. The GL Mentor ensures that Group Leaders are appropriately trained in AileyCamp, Cal Performances, and UC Berkeley protocols and performance objectives, supported in their day-to-day and camp-long teaching and learning objectives, and operate as a team of mutual support for each other and for the AileyCamp Leadership Team. Responsibilities include facilitating daily check-ins, weekly planning meetings, supervision and assessment of Group Leaders' creative and team-building lessons with campers, and as-needed individual coaching to ensure that every camper's needs are met and every Group Leader succeeds. Periodically, the GL Mentor may be requested to substitute for or cover for a Group Leader for a short period of time. In collaboration with the Manager, Education and Community Programs at Cal Performances, the GL Mentor is also responsible to design and implement a program that mentors and cultivates leadership in the Junior Leaders working with Group Leaders.

Responsibilities

- Five day work week – Monday through Friday, usually 8:00 a.m. to 4:30 p.m., all weeks except the week of staff training which may include a Saturday or Sunday. Meetings before and after camp also occur regularly.
- Facilitate and document Group Leader staff meetings at least twice a week and additionally as needed.
- Using best practices in Youth Development teaching and learning strategies, and in collaboration with the Group Leaders, design, support delivery of, and assess deliver creative and/or team-building activities for Group Leaders to conduct in their individual groups.
- Support the AileyCamp directors to ensure that all staff are trained to work safely and effectively with middle- and high-school aged youth.
- Participate in AileyCamp staff meetings and Group Leader-specific meetings and trainings.
- Monitor group success and act as a liaison between Group Leaders and AileyCamp directors.
- Supervise the Junior Leadership Program, and support Group Leaders to cultivate their leadership skills through modeling appropriate leadership and collaborative skills; provide individualized

mentorship as needed; and ensure smooth operations and integration with AileyCamp internship programming.

- Report regularly on any camp issues or management challenges to AileyCamp directors as needed.
- Supervise the camper progress evaluation process at midterm and the end of camp.
- Participate in and support as needed in the final camp presentation.

Position Controls:

The AileyCamp Group Leader Mentor reports to the AileyCamp directors. Incumbent operates with considerable independence, with freedom to make daily decisions within the scope of University policies, program plans, and established needs of teaching and performance programs.

Required Qualifications:

- Bachelor's degree or equivalent experience.
 - Demonstrated experience working with children with at-risk factors from a diverse array of family and living situations representing the diversity of the Bay Area.
 - Ability to communicate dance concepts through demonstration and verbal explanations.
 - Excellent leadership skills including an ability to command respect and motivate achievement while working effectively with young people.
 - Excellent communication skills, both written and verbal.
 - Excellent interpersonal skills, with the ability to relate well to a diverse population, and work as part of a team.
 - Demonstrated ability to work under pressure and manage multiple tasks with competing deadlines in a self-directed, prioritized and calm manner.
 - Flexibility to meet changing needs and priorities as they occur.
- Excellent organizational and time management skills.
- Must be able to successfully pass background check.
 - Must comply with UC Berkeley's Covid-19 policies for employees.

Preferred Qualifications:

- Experience as an AileyCamp Group Leader.
- Experience teaching and performing both dance and choreography with large and small ensembles.
- Experience as a mentor.
- Experience with and/or training in youth development and youth voice teaching and learning models.

Other Information:

This is a temporary position with a start date of June 8, 2022 and an end date of July 29, 2022. Pay is \$18 per hour, with overtime earned after 40 hours in a week.

The individual will be performing the required duties in person on campus. Completion of campus-required COVID-19 training and testing (as applicable) for individuals working on campus is required.

To Apply:

For a complete job description and to apply, please visit <http://jobs.berkeley.edu/> (search by the Job ID #35146) or go to

https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SC_HJOB.GBL?Page=HRS_APP_JBPST&Action=U&FOCUS=Applicant&SiteId=21&JobOpeningId=35146&PostingSeq=1 for more information and to apply.