

## GROUP LEADER/TEACHING ASSISTANT (#35135)

### Job Description

June 13, 2022 – July 29, 2022

<b>Department:</b>	Education/AileyCamp
<b>Salary:</b>	\$16.32/hr
<b>Percent of Time:</b>	8 hours per day 7 weeks (33 days), June 13, 2022 – July 29, 2022
<b>Job Classification:</b>	4128U - Rec Program Instructor 2, Non-Exempt
<b>Supervisor's Title:</b>	Manager, Education and Community Programs
<b>Personnel Program:</b>	Personnel Policies for Staff Members (PPSM)

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### Introduction

Cal Performances is seeking a Group Leader/Teaching Assistant to work for AileyCamp from June 13 2022 to July 29, 2022 for a summer AileyCamp program.

**Cal Performances** presents and produces outstanding artists from the Bay Area, the United States, and around the world in performances and community programs which promote excellence, innovation, diversity, education, and community involvement, with the fundamental belief that the arts are vital to our society locally, nationally, and internationally.

AileyCamp is a nationally proven arts education program that uses dance as a vehicle for developing self-esteem, creative expression, and critical thinking skills among 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students (aged 11-14) from underserved communities. AileyCamp also provides exceptional dance training to middle school students from lower socioeconomic backgrounds. The project was inspired by the work of the late Alvin Ailey, internationally renowned dance artist, choreographer, and founder of Alvin Ailey American Dance Theatre. Please visit <http://calperformances.org/community/aileycamp/> to learn more about AileyCamp and Cal Performances.

The Group Leaders/Teaching Assistants will supervise, support, and mentor campers as they move through their camp day, as needed demonstrate and help campers learn dance steps, and assist them with activities in other classes. Group leaders are responsible for a group of 14 to 20 campers, rotating through a schedule of early morning bus escort responsibilities, accompanying campers to and from classes and morning meals, assisting instructors, and providing support throughout the day. Twice a week or more often, Group Leaders will also be responsible for leading their campers in a creative and/or team-building lesson.

### Responsibilities

- Five day work week – Monday through Friday, with rotating early morning calls of between 6:30 and 8:00 a.m. to between 3:45 and 4:30 p.m., all weeks except the week of staff orientation which may include a Saturday or Sunday. Days when performing bus monitoring duties require beginning earlier and finishing later than the regularly scheduled times. This is a rotating duty among group leaders.
- Accompany AileyCampers to all classes, providing oversight of campers as well as individual attention and guidance.
- As part of a team of Group Leaders, in collaboration with the Group Leader Mentor, design and deliver creative and/or team-building activities to their group.
- Provide and support, as needed, oversight of the campers, including breakfast meal times and camper free periods, weekly field trips, and special activities.
- Participate in *AileyCamp* staff meetings and Group Leader-specific meetings and trainings.
- Monitor campers' behavior and act as a liaison between campers and AileyCamp staff, including instructors and the AileyCamp directors.
- Support and mentor Junior Leaders, and assist them to aid instructors during classes and rehearsals as determined by the class instructor. Cultivate leadership skills with them through modeling appropriate leadership and collaborative skills, coaching them through challenges they make meet during the camp, and seeking guidance for issues from Associate Director and/or Counselor as needed.
- Report individual campers' needs to Group Leader Mentor and/or AileyCamp Directors as needed.

- Aid instructors and Group Leader Mentor in producing camper progress evaluations at midterm and the end of camp.
- Participate in and support as needed in the final camp presentation, AileyCamp visual art installation, and AileyCamp anthology.

**Position Controls:**

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The AileyCamp Group Leaders/Teaching Assistants works closely with the Group Leader Mentor and reports to the AileyCamp Directors, as needed. Incumbent operates with considerable independence, with freedom to make daily decisions within the scope of University policies, program plans, and established needs of teaching and performance programs.

**Required Qualifications**

- Demonstrated experience working with children with at-risk factors from a diverse array of family and living situations representing the diversity of the Bay Area.
- Ability to communicate dance concepts through demonstration and verbal explanations.
- Excellent leadership skills including an ability to command respect and motivate achievement while working effectively with young people.
- Excellent communication skills, both written and verbal.
- Excellent interpersonal skills, with the ability to relate well to a diverse population, and work as part of a team.
- Demonstrated ability to work under pressure and manage multiple tasks with competing deadlines in a self-directed, prioritized and calm manner.
- Flexibility to meet changing needs and priorities as they occur.
- Excellent organizational and time management skills.
- Must be able to successfully pass background check.
- Must comply with UC Berkeley's Covid-19 policies.

**Preferred Qualifications**

- UC Berkeley students are encouraged to apply.
- Experience teaching and performing both dance and choreography with large and small ensembles.
- Experience as a camp counselor with youth aged 11-14.
- Experience as a mentor.
- Experience with and/or training in youth development and youth voice teaching and learning models.

**Other Information:**

This is a temporary position with a start date of June 13, 2022 and an end date of July 29, 2022. Pay is \$16.32 per hour, with overtime earned after 40 hours in a week.

The individual will be performing the required duties in person on campus. Completion of campus-required COVID-19 training and testing (as applicable) for individuals working on campus is required.

**To Apply:**

For a complete job description and to apply, please visit <http://jobs.berkeley.edu/> (search by the Job ID #35135) or go to

[https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM.HRS\\_APP\\_SC\\_HJOB.GBL?Page=HRS\\_APP\\_JBPST&Action=U&FOCUS=Applicant&SiteId=21&JobOpeningId=35135&PostingSeq=1](https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SC_HJOB.GBL?Page=HRS_APP_JBPST&Action=U&FOCUS=Applicant&SiteId=21&JobOpeningId=35135&PostingSeq=1) for more information and to apply.